

	Work Item	Author	Attendee	Category
24th June 2024				
1	Internal Audit update report	Angela Laycock	Angela Laycock Liz Gott	Internal Audit
2	Review of Internal Control – Governance Framework and Assurance Map	Kate Sadler / Liz Gott	Kate Sadler	Statutory
3	Informing the Audit Risk Assessment 22-23	Mary Hasnip	Mary Hasnip	External Audit
4	Receipt of External Auditors – Audit Plan 22-23	Mary Hasnip	GT	External Audit
5	Draft annual report 2023 / 2024 of CGAC to Council	Liz Gott	Kate Sadler	Effectiveness
6	Standing Item – Work Programme and Member Development Plan	Liz Gott	Liz Gott	Standing Item
29th July 2024				
1	Internal Audit Annual report and opinion (including assurance in respect of RIPA) 2023-24	Jonathan Foster	Jonathan Foster	Statutory
2	Draft Statement of Accounts (for information)	Mary Hasnip	Mary Hasnip	Statutory
3	Grant Thornton – Informing the Audit Risk Assessment 2023-24	Mary Hasnip	Grant Thornton	External Audit
4	Interim Annual Governance Statement (for information)	Kate Sadler	Kate Sadler	Statutory
5	Annual assurance report on decision making	Liz Gott	Liz Gott	Annual Assurance
6	Governance arrangements to support Core Business Transformation	Suzanne Hopes	Suzanne Hopes	Ad hoc Assurance
7	Standing Item – Work Programme and Member Development Plan	Liz Gott	Liz Gott	Standing Item
23rd September 2024				

	Work Item	Author	Attendee	Category
1	Annual assurance report on procurement policies and practices	Kieron Dennett Lewis Sinkala	Kieron Dennett Lewis Sinkala	Annual Assurance
2	Annual assurance report on planning regulation and enforcement arrangements	Helen Cerroti	David Feeney	Annual Assurance
3	Internal Audit update report	Angela Laycock	Angela Laycock Jonathan Foster Liz Gott	Internal Audit
4	Mid-year update of the ICO Action Plan.	Aaron Linden	Aaron Linden	Ad-Hoc Assurance
5	Receipt and approve of Audited Accounts and External Auditors Audit Report for 2022-23	Mary Hasnip	Mary Hasnip / Grant Thornton	Statutory
6	Grant Thornton – Receipt of External Audit Plan 2023-24.	Mary Hasnip	Grant Thornton	External Audit
7	Final Draft of Annual Governance Statement 2024	Kate Sadler	Liz Gott	Statutory
8	Independent Members of Audit Committee	Kate Sadler	Liz Gott	Ad-hoc
9	Standing Item – Work Programme and Member Development Plan	Liz Gott	Liz Gott	Standing Item
25th November 2024				
1	Receipt of External Auditor's Annual Report setting out findings of 2023-24 Value for Money Review	Mary Hasnip	Grant Thornton	External Audit
2	Receipt of External Auditor's IT report 2023-24	Mary Hasnip	Grant Thornton	External Audit
3	Financial Planning and Management Arrangements (including Treasury Management)	Richard Ellis	Richard Ellis	Annual Assurance
4	Corporate Performance Management Arrangements.	Emma Kamillo- Price / Mike Eakins	Emma Kamillo- Price	Annual Assurance

	Work Item	Author	Attendee	Category
5	Corporate Risk and Resilience Arrangements	Tim Rollett / Leanne Cummings	Tim Rollett / Leanne Cummings	Annual Assurance
6	Counter Fraud and Corruption – Update Report (April – September 2024)	Julia Brannon	Julia Brannon / Jonathan Foster	Bi-Annual Assurance
7	Standing Item – Work Programme and Member Development Plan	Liz Gott	Liz Gott	Standing Item
24th February 2025				
1	Internal Audit – Update Report	Angela Laycock / Jonathan Foster	Angela Laycock / Jonathan Foster	Internal Audit
2	Information Governance from Data Protection Officer and Caldicott Guardian	Aaron Linden	Aaron Linden Shona McFarlane	Annual Assurance
3	Integrated Digital Services (IDS) Governance	Andrew Byrom	Andrew Byrom	Annual Assurance
4	Receipt and approval of Audited Accounts and External Auditors Audit Report for 2023-24.	Mary Hasnip	Grant Thornton	External Audit
5	Final – Annual Governance Statement 2023-24	Liz Gott / Kate Sadler	Liz Gott / Kate Sadler	Statutory
5	Standing Item – Work Programme and Member Development Plan	Liz Gott	Liz Gott	Standing Item
24th March 2025				
1	Internal Audit – Annual Planning Report 2025-26	Jonathan Foster	Jonathan Foster	Internal Audit
2	Employment Policies and Procedures and Employee Conduct.	Jess Dolphin / Claire Matson	Andy Dodman	Annual Assurance
3	CGAC - Proposed Work Programme and Member Development Plan 25-26	Kate Sadler	Kate Sadler	Effectiveness